

MUNICIPAL COURT
 CITY OF RICHLAND, TEXAS * CITY OF ANGUS, TEXAS
 P.O. Box 179 * 103 W. Main Street, Richland, Texas 76681
 The Honorable Connie Hickman, Presiding Judge
 903-362-3707 * court@richlandtexas.gov

If you fail to respond to the charge(s) by the **APPEARANCE DATE** shown on the citation, an additional charge of **VIOLATE PROMISE TO APPEAR** could be filed against you and a warrant issued for your arrest. Additionally, **FAILURE TO APPEAR** or **FAILURE TO SATISFY JUDGMENT** ordered by the court may result in the denial of driver's license renewal.

JUVENILES 16 AND UNDER MUST CONTACT THE COURT TO SET UP AN APPOINTMENT TO SEE JUDGE AND MUST APPEAR IN PERSON WITH A PARENT OR GUARDIAN. A JUVENILE WHO FAILS TO APPEAR MAY HAVE THEIR DRIVER'S LICENSE OR THE ABILITY TO OBTAIN A DRIVER'S LICENSE SUSPENDED

A TELEPHONE CALL DOES NOT CONSTITUTE AN APPEARANCE

REPLY FORM

Payments MAY NOT be made by phone. Forms of payment accepted include **CASHIER'S CHECK/MONEY ORDER**, made payable to Richland Municipal Court or by credit card, debit card or e-check by going to www.richlandtexas.gov/municipal-court

You have the right to enter a plea or go to trial on any offense charged. To exercise such right, please fill out the below form. You may **contact the court** if you are unable to pay the amount owed without undue hardship to yourself or your dependents. You may request a hearing before the Judge to consider your ability pay and request any non-monetary compliance options available to you. You should be prepared to explain and document your financial situation to the Court.

(initial plea)

- _____ GUILTY – I hereby enter a plea of GUILTY and waive my appearance for trial.
- _____ NOLO CONTENDERE – I hereby enter a plea of NOLO CONTENDERE and waive my appearance for trial. *(a plea of nolo contendere means you DO NOT contest the State's charge against you. The fine for this plea is the same as that for a plea of GUILTY)*
- _____ NOT GUILTY – I hereby enter a plea of NOT GUILTY and request the Court advise me of my trial date by mail.

Printed Name	Signature	Date	Phone Number
Current Mailing Address	City	State	Zip
Email Address: _____		Citation Number: _____	

SCHEDULE OF ACCEPTABLE FINES

Fines for ANY violation by a CDL holder, ANY violation committed in a construction zone with workers present or ANY violation not listed below must be obtained by contacting the Court

COURT COSTS ARE MANDATED BY THE STATE OF TEXAS AND ARE INCLUDED IN THESE FINES

Speeding 1 to 14 Miles Over Limit	\$262.00	
Speeding 15 to 24 Miles Over Limit	\$282.00	
Speeding 25 Miles or More Over Limit	\$334.00	
Wrong Side of Road	\$334	Failure to Signal Turn/Lane Change \$ 234
Failure to controls speed	\$334	Improper/Unsafe Turn\$234.
Running Stop Sign	\$234	Unapproved Window Coating\$234
Unsecured Child	\$284	Expired Registration\$181
Failure to Wear Seatbelt	\$234	No Insurance\$281
Open Container	\$281	Texting While Driving (1 st Offense)\$234
Failure to Yield Right of Way to Emergency Vehicle (Move Over)	\$1250	Passenger.....\$281.....Driver....\$581
Operating Vehicle with Child in Open Bed	\$334	Failure to Appear\$581

REQUEST FORM FOR DRIVING SAFETY COURSE

Holders of COMMERCIAL DRIVER'S LICENSES are NOT eligible for DSC or Deferral

Under the laws of the State of Texas, you may request that one charge against you be dismissed by taking a driving safety course or motorcycle operator training course.

HOWEVER, YOU WILL LOSE THIS OPTION IF YOU DO NOT REQUEST IT IN PERSON OR IN WRITING BY YOUR APPEARANCE DATE AS SHOWN ON YOUR CITATION.

NOTE: The court DOES NOT accept a telephone call as an appearance

The option is available if you hold a valid Texas Driver's License or permit (NOT COMMERCIAL DRIVER'S LICENSE) or are a member of the U.S. Armed Forces on active duty with an out of state driver's license AND show proof of financial responsibility (insurance).

This option is not available if you are charged with speeding 25 mph or more above the posted speed limit or speeding 95 mph or more in any zone, have used this option to dismiss a citation in the last 12 months, or are charged for a violation occurring in a work zone with workers present.

If you wish to use this option to have this citation dismissed, complete the request form at the bottom of this page and return it to the Court with the required items/information listed below **ON OR BEFORE** your appearance date. Once you have been approved to take the course, you will receive a letter in the mail with all information needed to complete and return proof of completion to the Court.

INCLUDE WITH YOUR REQUEST:

1. COPY OF YOUR TEXAS DRIVER'S LICENSE
2. COPY OF YOUR VALID INSURANCE
3. CASHIER'S CHECK OR MONEY ORDER FOR \$144 MADE PAYABLE TO THE CITY OF RICHLAND
4. CERTIFIED COPY OF YOUR DRIVING RECORD TYPE 3A (Go To Dps.Texas.Gov To Order)
5. THE FOLLOWING AFFIDAVIT POSTMARKED ON OR BEFORE YOUR APPEARANCE DATE

Please complete the affidavit below and initial beside each one.

___ I hereby plead ___ NOLO CONTENDERE ___ GUILTY

___ I possess a valid TEXAS driver's license or permit other than a commercial driver's license

___ I am ___ am not a member of the U.S. Armed Forces on active duty and have an out of state driver's license

___ I am NOT in the process of taking a driving safety course to dismiss another offense

___ I have NOT completed a driving safety course that is not yet reflected on my driving record.

___ I am NOT charged with going 25mph or more above the posted speed limit or speeding 95mph or more in any zone

___ I am NOT charged with any offense committed in a work zone with workers present.

Printed Name Signature Date Phone Number

Current Mailing Address City State Zip

Email Address: _____ Citation Number: _____